

## *School Library Service*

# Making the most of it – Part 1



**“good ideas for primary school libraries”**

for

**librarians, teaching assistants & teachers at Key Stages 1 & 2  
new to running school libraries**

**Thursday 19<sup>th</sup> November 2009**

**9.30am – 12.30pm**

**Great Moor House, Exeter**

**Leaders: Jo Hyde & Carolyn Kennett**

This half-day course will help you to organise and promote your library.  
And includes:

- ✓ advice on **organising the library**
- ✓ **Dewey** for beginners
- ✓ making the most of **SLS exchanges**
- ✓ promoting **use of the library** and reading for pleasure
- ✓ **useful tips** to help run the library more effectively

Cost:        **£50** (*Comprehensive* subscribers)        **£70** (other schools)

**Closing date: 10<sup>th</sup> November 2009**

[www.devonsls.org.uk](http://www.devonsls.org.uk)

>>>>>>>>>> see below for application form

# School Library Service

Please post, fax or email completed form to **Lee Budd, School Library Service, Great Moor House, Bittern Road, Sowton, Exeter EX2 7NL.**

Fax: 01392 385236, email: lee.budd@devon.gov.uk

A photo-copy should be taken for the School's own records.

## Please complete this form in BLOCK CAPITALS

Surname of applicant ..... Mr/Mrs/Miss/Ms

First Name .....

Post held .....

Establishment ..... Phone No. ....

Address .....

## Course for which application is made

Title ..... Date .....

Venue..... Course fee to be paid £.....

Establishment order number.....

*Main Code*

*School No/  
Cost Code*

*Item*

Please deduct the fee indicated from the following code:

**OR**

Cheque enclosed (fee for non-subscribing establishments)  
made payable to Devon County Council

**OR**

Please issue invoice after event

### Cancellation arrangements:

One week – two weeks' notice = 50% of course fee. Less than one week's notice = 100% of course fees.  
You will be charged for non-attendance, so please urge a colleague to take you place.

Signed..... Date .....

(Headteacher)

Please state any special requirements or dietary requirements (if appropriate):

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